

MINUTES April 17, 2018, Chestermere Historical Foundation

Regular meeting @ Chestermere Library 6:30pm

1. **Call meeting to order** 6:32 pm Attendees: Dave Nieckar, Todd McBride, Bill Peddlesden, Ray Blanchard, Jerron Domstad, Margaret Farch, Jen Peddlesden, Kay Clarke and Sonja Nicholson
2. **Approval of Agenda** Moved by Dave. Carried.
3. **Finances**
 - 1) **Report** – Bank balance of both accounts, casino and regular is \$46 936 as of this meeting. Report moved by Todd. Seconded by Jerron. Carried. Discussion on GST vs. no GST. Non-profit organizations exempted from GST when selling items and income is not over \$50 000.
 - 2) Discussion of a motion to create a ceiling on payments to be made without motions and petty cash float. Moved by Bill that payments be made for legitimate expenses without motions up to \$100. Kay seconded. Carried. Dave in favor of a petty cash for general account. Jennifer asked if monies from petty cash be borrowed for a float at an event/raffle, etc. and be replenished at end of event. Todd moved a cash account of \$50 for a float and cash on hand below \$200. Dave seconded. Carried.
 - 3) Motion to pay Jen expenses from casino account for Brochure Vistaprint (\$312.49) and general expenses printing (\$36.28) Moved by Kay. Margaret seconded. Carried.
 - 4) Motion to pay Subscription to Alberta Historical Society magazine for library (\$55) Moved by Dave. Jerron seconded. Carried.
 - 5) Motion for cheque to pay Signcraft for mural (\$309.75) - Moved by Bill. Seconded by Marg. Carried and Synergy design fee (\$50) for Banner design by Melissa Cavaliere – Moved by Margaret. Kay seconded. Carried.
 - 6) Motion to pay Banner Signcraft (\$257.25) – finished by Monday. Price moved by Kay. Sonja seconded. Carried.
 - 7) Motion to order cheques for Casino account. Todd moved that cheques will cost no more than \$150. Ray seconded. Carried.
4. **Approval of Minutes March 20** - Moved by Sonja. Dave seconded. Carried.
5. **Business arising from Minutes**
 1. **Report on Volunteer Fair – Dave**

Held at Camp Chestermere April 15, 2018 1:00 pm – 3:30 pm. This was the first event of this nature in Chestermere. The intent was to have as many local organizations who rely on volunteer assistance to be able to promote and advertise their organization. Thirteen organizations participated and 55 people registered at the door. Jennifer and Dave manned a table to promote the “Chestermere Historical Foundation”. Two new members were signed up as well as one history book was sold. Information about the organization was provided to many people. A special thanks needs to be mentioned to Melissa Cavaliere from Synergy for being able to get our brochure design completed in time for the event. The main event organizer, Don Lemna, has scheduled a follow up meeting on May 4, 2018 to review and evaluate the event for future consideration. Dave is unavailable, Jen will attend.
6. **Reports based on tasks from March 20 meeting** (Casino and other items see below for rest of uncompleted items)
 1. **Storage** Kay and Audrey (and Storage Committee) Shannon Dean sent contract and Audrey and Kay will review.
 2. **AGLC updated** – Jen
 3. **Saddle repairs** and look for a historical stand if possible – Jen. Pending.
 4. **Order name tags** - Jen - pending
 5. **Laptop, storage, software** – Bill report on his research for decision. See minutes Mar 12. Computers range from \$700 to \$1800. Office software totals \$169 for 10yrs. Bill noted that total expenditures will amount to \$2200. More discussion is needed.
 6. **Brochure** – completed

7. **Pins and T Shirts** - Jerron - Pending

7. Committee Reports

1. Firetruck
2. Programs/Artifacts – Kay (May and June; photos in library noted and archived?)
May 15th Schools in Chestermere 7:30 pm; Camp Chestermere 80th Anniversary – we will have program June 19th at Camp Chestermere 7:30pm; Boat Tours – June 5th during Seniors’ Week and Historic Week – August 2nd or August 6th
3. Casino –Jen - we are scheduled for last quarter 2020; sent in story to AGLC to win prize
4. By Laws – Kay update Pending
5. Acquisitions – Kay - Jennifer provided items for Kay’s review
6. Heritage Markers/Streetscape – Jen and Bill No response to date from City of Chestermere
7. Interviews – Jen and Bill Pending

9. New business

1. Synergy AGM Wed Apr 18 7pm unveiling of mural provided by CHF.
2. Recording our education programs - Pending
3. Webpage posts versus email news. Trial for next few months.
4. Procedures manual
How to pay from item 3 to be added to procedures.
5. Anchor Business Directory or Map – Jen has pricing for consideration
6. Letter to library re-stating desire to have display space etc in new library plans
7. City Hall photo show of “Walk Down Memory Lane’ Apr 23 to 27 plus banner in lobby
8. Mighty Neighbourly request for postcard for new residents 100 per year

10. Next Meeting – Next Regular meeting May 15 6:30pm at Library – Program on ‘History of Schools in our Area ‘- 7:30pm Kay moved. Dave seconded.

11. Adjourn 7:35 pm, to hear Ray Blanchard’s Program Ice Age to Indigenous in Chestermere Moved by Dave.

OUTSTANDING CASINO ITEMS from list (additional ideas invited)

- a. Historic Signs (Heritage Markers, Library, Streetscape etc)
- b. Cairn using Chestermere signs and letters
- c. Display space (ie Scotia bank or others)
- d. name the bridge
- e. play about Chestermere
- f. Children’s book about fire truck

President

Secretary