

**MINUTES MARCH 20, 2018, Chestermere Historical Foundation** Regular meeting @ Chestermere  
Whitecappers due to Chestermere Library closure 6:30pm - 7:15pm

1. **Call meeting to order 6:45 pm** Attendees: Sonja Nicholson, Audrey McDonald, Greg Kulak, Kay Clarke, Dave Nieckar, and Todd McBride
2. **Approval of Agenda** Moved by Dave. Carried.
3. **Review budget items approved for casino moneys at our last meeting: March 12, 2018**  
Todd made amendments to spreadsheet to fit columns necessary for Casino budget, etc.  
Recommendations made to email the spreadsheet to everyone for comments. Deal with PayPal at a later date.
4. **Reports based on tasks assigned from last meeting, March 12, 2018**
  - Kay and Audrey – follow up with Camp Chestermere, re agreement to sign and notify them we have no insurance. Confirm that door and dry wall (?) will be their cost.  
\$600 per year.  
Contract being drafted by Shannon. See Storage report from Kay and Audrey attached.
  - Jen – change names AGLC for new Executive, Reidbuilt Centre for Community Mural; check with AGLC regarding each project we approved Mar 12 and where it fits for accounting ( send Dave info needed for brochure); banner stand ( once we get brochure content finalized); saddle repairs and look for a historical stand if possible; order name tags. Jen had sent info for brochure and Dave forwarded to Melissa at Synergy.
  - Bill - research on laptop computer, memory, external DVD
    - *Here are prices of computer and related hardware*
    - *External Hard drive 1.5 TB \$80 3 TB \$129*
    - *DVD \$65*
    - *Office Software \$169 For 10 years*
    - *Computer \$700 to \$1000 depending of processor*
    - *Projector \$400 with wires to \$1000 - wireless*Because Bill was not going to be at this meeting This info was sent to Dave by email and Dave had provided it with this agenda for information.
  - Ray B – as above for Bill (Ray was not able to attend this meeting)
  - Dave – Brochure – check with Melissa Cavaliere at Synergy if she can design our brochure; ask Synergy about space to lease for CHF display use.  
Melissa will most likely have design for banner/brochure ready for the April 15<sup>th</sup> deadline. Dave asked about the shadow boxes to display artifacts at Synergy was to hear back from Melissa prior to our meeting. Also, the City owns the Synergy building but Synergy manages it. Possible meetings to be held at Synergy.
  - Jerron – research design of pins and t-shirts – cost. Jerron was not in attendance at this meeting
  - Todd ( not from meeting but asked Todd to create a spreadsheet for the monies we allotted yesterday for casino funds)

Refining the budget spreadsheet with an updated version at a later date.

**5. New business**

- Volunteers Job fair : April 15, 2018 at Camp Chestermere, from 1:30 pm - 3:30 pm  
Jen, Dave and any other volunteers to be at the fair. Dave has the old banner for the open house at Camp Chestermere.

- Information from Synergy re: National Volunteer Week Synergy will be hosting a workshop on Volunteer recruitment, retention, recognition and screening. April 9 - Cost \$20.00 at the Center for Community Leadership. Contact Dave for more info if anyone is interested

-updating financials

-two artifacts for acquisition (Kay)

- 1932 Home Repair & Improvements Book (no cost)

Kay moved to include the book in the artifacts. Carried

6. **Next Meeting** – Next Regular meeting April 17th 6:30pm at Library – 7:30pm

7. **Adjourn 7:15 pm**, prepare for tonight's presentation. Moved by Kay.

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**President**

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**Secretary**

## Storage Report

Kay Clarke and Audrey McDonald met with Shannon Dean and Vic at Camp Chestermere on Monday, March 19, 2018 to discuss the storage agreement. We were able to come to agreement on \$600 for storage for the year including them paying for the repairs, materials and labour required to make it secure. Shannon will put together the agreement for our viewing, approval or discussion.

There will be a clause re insurance, not required by them. We think insurance should be readdressed however.

There will be a clause after a year that either of us can withdraw from the agreement with a month's notice.

He would like to do it as a joint partnership and record as donation towards chapel repairs (on CHF's end still to be recorded as storage?). He would like to have the storage rental paid in one lump sum and available prior to the work being done, with work to begin early May and should be ready for usage by June 1<sup>st</sup> or sooner.

He would like to continue with a joint partnership with us. When we mentioned the use of their facility for presentations he was very open to having us participate on days they have school days there with our own booth to do our presentations (instead of going to the schools) or have a display of our artifacts for them to see. We would have one hour with the kids.

He also would like to talk more to Kay about two original buildings they still have: 1) the ice shed and 2) a cabin. He is interested in preserving them and keeping them as part of Chestermere and Camp Chestermere's history.